



Wandle
**Early
Years**
Hub

Handbook

Contents

What are Early Years Hubs?.....	2
Vision:	3
Objectives:.....	3
Outcomes:	3
Wandle Early Years Hub.....	4
Organisational Chart:.....	5
Organisational Structure:	6
Key Performance Indicators:	10
Appendices:	14
Meeting Schedules:	14

What are Early Years Hubs?

Early Years Hubs are part of the Mayor of London's drive to improve the access, affordability and quality of early years provision. Early Years Hubs will bring education and childcare settings together to improve access to quality early years education for the most disadvantaged families.

The Wandle Early Years Hub aims to improve collaboration across early years settings. We aim to provide the opportunity for schools, childminders, Private Voluntary and Independent (PVI) nurseries, and others, to work together to improve access to quality early years education and childcare for the most disadvantaged families. Government funding over the next three years will support our ambition to be self-sustaining when the funding ceases, December 2020.

The proposed hub location will initially be developed in Wandsworth Local Authority and Merton Local Authority, encompassing all wards, and using the existing links and networks established by the structure of the Wandle Teaching School Alliance, the Early Years Services within the LAs and the Higher Education Institutes engaged. The hub will serve to bring together and consolidate existing good practice to strengthen and expand its reach. Once established, the hub will actively expand to offer activity to settings and providers of at least four other neighbouring Local Authorities.

Both Wandsworth and Merton Local Authorities have a below average uptake of 2-year-old FEEE, at 45% and 55% respectively. The number of eligible families falls just below the London average; however local data demonstrates that targeted hub activity would support children in disadvantaged areas and those with SEND.

Vision:

The vision for the Wandle Early Years Hub is to have established a network of outstanding Early Years providers, who will drive significant improvement in the quality of professional practice, improving the attainment of every child.

Objectives:

- Develop and deliver activity to increase the number of children accessing quality free early years education for 2-year olds
- Improve the quality of early years provision for children, particularly the most disadvantaged 2-year olds
- Improve parental and community knowledge of early years education and childcare support entitlements
- Promote early years as a career
- Support children with special educational needs and disabilities (local focus)
- Improve joint working between schools, Private Voluntary and Independent Nurseries, Childminders, LAs and sector experts
- Support Early Years settings to be self-sustaining, child development focussed and evidence based.

Outcomes:

- Improved sustained uptake of the government's Free Early Education Entitlement (FEEE) for 2-year-olds
- Increased number of children achieving 'good' level of development at Early Years Foundation Stage (EYFS)
- Increased parental employment
- Increased number of Early Years settings achieving an OFSTED outstanding or good rating

Wandle Early Years Hub

The Wandle Early Years Hub is a collaborative cross-sector organisation which works across local authorities bringing education and childcare settings together. The hub includes representatives from maintained nursery schools, early years provision within schools, PVI nurseries and childminders, local authorities, health services, businesses, further education colleges, non-profit organisations, higher education institutions and the Wandle Teaching School Alliance.

If you are interested in finding out more about the Wandle Early Years Hub, full information can be found on the Wandle Early Years Hub website:

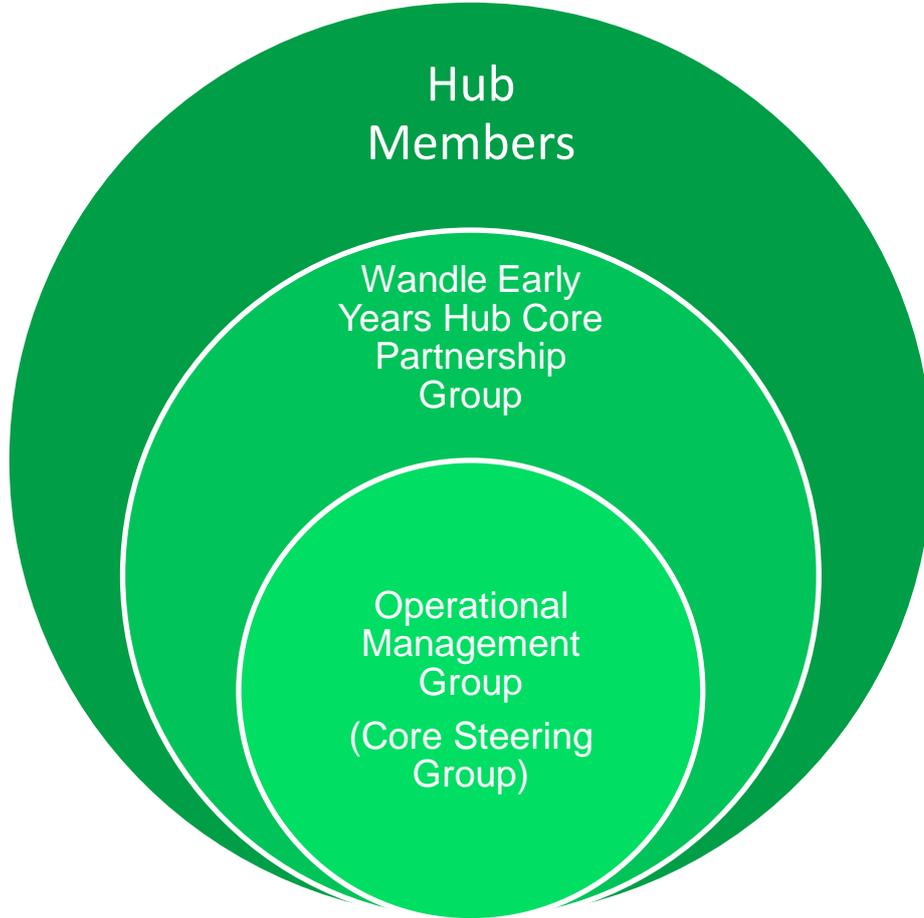
<http://www.wandletsa.com/weyh/overview>

If you have any specific queries, please contact us on:

admin@wandleearlyyearshub.co.uk

courses@wandleearlyyearshub.co.uk

Organisational Chart:



Organisational Structure:

Operational management Group

Membership:

- Davina Salmon - School Leadership and professional Development Officer/ Wandsworth LA
- Mark Siswick - Executive Head of Chesterton Primary School / Director of the WTSA
- Danine Smith – Head of School /Chesterton Primary School
- Rob Nicholson- Headteacher /Eastwood Nursery School
- Emma Williams – Headteacher / Balham Nursery School
- Louisa Halls – Headteacher/ Somerset Nursery School
- Saffron Moses - Administrator
- Iraklis Kolokotronis – Project coordinator

Terms of Reference: Create an ambitious, distinctive vision for the Wandle Early Years Hub and provide strategic leadership to ensure that the visions and associated aims are achieved.

- Provide strategic direction for the Hub
- Define the ethos and values of the Hub and ensure these are upheld
- Set long term visions, strategic aims and Key Performance Indicators (KPIs)
- Monitor the performance of the Hub against the delivery plan
- Approve the delivery and milestone plan, ensuring that planned activity meets the Hubs strategic aims and KPIs
- Monitor budget, income and expenditure and Hub business plan
- Ensure that the Hub develops effective strategic partnerships
- Maintain overview and strategy for how the Hub works alongside other regional systems and structures that deliver early years improvement services
- Supports the development of effective, high quality commercial partnerships for delivering CPD and leadership programmes
- Ensure that the Hub builds capacity throughout the members so that activity can expand and be sustainable

The 2017/18 Meeting Schedule can be found in Appendix 1.

Wandle Early Years Hub Core Partnership Group:

Membership:

- Executive Head of Chesterton Primary School / Director of the WTSA - Mark Siswick
- Head of School /Chesterton Primary School - Danine Smith
- Wandle Teaching School Alliance – Saffron Moses
- Balham Nursery School/ Maintained Nursery School – Emma Williams
- Eastwood Nursery School/ Maintained Nursery School – Rob Nicholson
- Somerset Nursery School/ Maintained Nursery School – Louisa Halls
- The Alton Community Playschool/ PVI- Debra Hitt
- Peas in a Pod Childcare/ Childminder- Carlos Filga
- University of Roehampton / Further Education- Peter Flew
- Wandsworth LA/ Local Authority- Davina Salmon
- Wandsworth LA/ Local Authority- Iraklis Kolokotronis
- Merton LA/ Local Authority, Head of Early Years Service - Allison Jones
- Chestnut Grove School/ School - Christian Kingsley
- Wandsworth LA, Head of Early Years and Intervention Support Service – Paul Martland
- Wandsworth LA, Deputy Head of Early Years and Intervention Support Service -Susan Reid
- Wandsworth LA, Head of Lifelong Learning - Santino Fragola
- Wandsworth LA, Service Lead Children’s Centres - Jenny Cameron-Blair-Ford
- Wandsworth LA/ Local Authority – Alison Strickland

Terms of Reference:

- Provide strategic policy papers for the Strategic Board
- Provide operational implementation for the Strategic Board’s decisions
- Coordinate the work of the wider Hub team members
- To schedule meetings for all Wandle Early Years Hub Core Partnership Group bodies
- To draw up the Hub action plan
- To be responsible for collation of evidence and submission of reports
- To ensure that the KPIs are delivered through the work of the Hub
- To be responsible for monitoring and reporting back to the Strategic Board on the delivery of the KPIs
- To be responsible for the budget and to report to the Strategic Board

The 2017/18 Meeting Schedule can be found in Appendix 1.

Hub Members

Wandsworth LA 30% PVI's

Wandsworth LA 30% Childminders

Merton LA 30% PVI's

Merton LA 30% Childminders

Other neighbouring SW LAs PVI's

Other neighbouring SW LAs Childminders

Early Years Hub Objectives:

Develop and establish a network of outstanding early years providers who will drive significant improvement in the quality of professional practice improving the attainment of every child.

A) Improve the access, affordability and uptake of free entitlement of early education

- Develop and deliver activity to increase the number of children accessing quality free early education for 2 year olds and consequently the 3 and 4 year old entitlement
- Improve access to the extended hours entitlement for three and four year olds
- Improve parental and community knowledge of early years education and childcare support entitlements

B) Improve numbers of people choosing early years as a career

- Increase the perception of childcare/early years as a career option
- Improve work with secondary schools, FE colleges and HE to promote early years as a career
- Develop early years pathway for apprenticeships

C) Identify best practice in SEND

- Support children with special educational needs (SEND) effectively
- Draw on research projects to develop successful approaches to SEND inclusion
- Deliver CPD for SEND in the Early Years, accredited level 3-6
- The three nursery schools will have a strategic role in supporting children with SEND

D) Improve quality of early years provision

- Improve joint working between schools, Private Voluntary & Independent (PVI) nurseries, childminders, local authority and sector experts
- Improve the quality of early years provision- especially for the most disadvantaged
- Support early years settings to be self-sustaining, child development focused and evidence based
- Settings will achieve the 'Healthy Early Years London' Bronze Award

The 2017/18 Meeting Schedule can be found in Appendix 1.

Key Performance Indicators:

The KPIs are set by the Wandle Early Years Hub:

A) Improve the access, affordability and uptake of free entitlement of early education

Expectation:	WEYH Key Performance indicators:
Improved availability of high quality early years provision	Number of settings with 5 or more funded 2 year olds taking up a place places - termly

Expectation:	WEYH Key Performance indicators:
Increased take up of 2 year olds	% of eligible families taking up 2 YO places % of children taking up a place in good or outstanding settings - termly

Expectation:	WEYH Key Performance indicators:
Increased take up of 3 & 4 year olds	% of children taking up 3 & 4 YO places % of children taking up a place in good or outstanding settings - annually

Expectation:	WEYH Key Performance indicators:
Improved access to high quality early years provision through Improved parental and community knowledge of early years education and childcare support entitlements	Number of parents attending sessions at CCs FIS Website hits - termly

B) Improve numbers of people choosing early years as a career

Expectation:	WEYH Key Performance indicators:
Increased perception of childcare/early years as a career	<p>Number of people attending information sessions and events</p> <p>Pre and post questionnaires to capture % of participants having a greater understanding of range of EY careers</p> <p>Increased number of pupils signing up for EY placements and information sessions</p> <p>Increase number of people signing up for EY apprenticeship pathways - termly</p>

Expectation:	WEYH Key Performance indicators:
Increased employment of parents Increased number of parents/carers actively improving their employability skills	<p>Number of parents/ carers attending core skills workshops and programmes</p> <p>Number of parents/carers achieving accreditation</p> <p>Pre and post evaluation forms/questionnaires – termly</p>

C) Improve quality of early years provision

Expectation:	WEYH Key Performance indicators:
Improved joint working between schools, PVI's and independent Nurseries, childminders, LAs and sector experts	<p>Number of settings engaging in WEYH activity (including attending events, CPD, site visits etc) (engagement)</p> <p>Number of settings signing up to the WEYH (contact)</p>

	Number of events involving more than one category of partner - termly
--	---

Expectation:	WEYH Key Performance indicators:
Increased number of children achieving 'good' level of development at EYFS	EYFSP Data - annually

Expectation:	WEYH Key Performance indicators:
Increased number of EY setting achieving an Ofsted outstanding or good rating	Ofsted grades for settings offering FEEE for 2,3 and 4 YO's - termly

Expectation:	WEYH Key Performance indicators:
Increased number of EY settings engaged in Self Evaluation or Action Research Programmes which provide evidence that they are self-sustaining, child development focused and evidence based	<p>Number of setting achieving the bronze award for Healthy EY London</p> <p>Number of settings registered for action research/self review programmes offered through the LAs involved in WEYH</p> <p>Number of EY workforce registered on SEND accredited course - annually</p>

D) Identify best practice in SEND

Expectation:	WEYH Key Performance indicators:
---------------------	---

Increased number of children identified early and accessing the SEN inclusion fund	Number of new 2,3 and 4 YO children accessing SEN Inclusion Fund (and therefore IEP in place in accordance with local monitoring protocols) - termly
--	--

Expectation:	WEYH Key Performance indicators:
Increased number of settings Identified for best practice in SEND	<p>Increased number of EY SENCOs engaging in SENCO forums focusing on sharing best practice</p> <p>Pre and post evaluation forms/questionnaires</p> <p>Number of early years settings participating in SENCO accredited course - termly</p>

Expectation:	WEYH Key Performance indicators:
Upskilled workforce via accredited SEND course	Number of EY practitioners attending and achieving accredited SEND CPD - annually

Appendices:

Meeting Schedules:

Autumn 2017:

Meeting:	Date:	Time:	Venue:
Operational management Group	20.10.17	1:00pm	WPCD
Operational management Group	12.12.17	12:30pm	WPCD

Spring 2018:

Meeting:	Date:	Time:	Venue:
Operational management Group	12.01.18	1:00pm	WPCD
Operational management Group	25.01.18	1:30pm	Siward Road
Operational management Group	06.02.18	3:30pm	Siward Road
Operational management Group	26.02.18	2:00pm	Chesterton School
Operational management Group	19.03.18	2:00pm	Chesterton School
Wandle Early Years Hub Core Partnership Group	19.01.18	10:30am	WPDC
Wandle Early Years Hub Core Partnership Group	09.03.18	10:30am	WPDC
Hub Members			

Summer 2018:

Meeting:	Date:	Time:	Venue:
Operational management Group	26.04.18	2:30pm	Siward Road
Wandle Early Years Hub Core Partnership Group	15.06.18	10:30am	WPDC
Hub Members			

Autumn 2018:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	07.12.18	10:30am	WPDC
Hub Members			

Spring 2019:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	08.03.19	10:30am	WPDC
Hub Members			

Summer 2019:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	21.06.19	10:30am	WPDC
Hub Members			

Autumn 2019:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	06.12.19	10:30am	WPDC
Hub Members			

Spring 2020:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	06.03.20	10:30am	WPDC
Hub Members			

Summer 2020:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	19.06.20	10:30am	WPDC
Hub Members			

Autumn 2020:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	04.12.20	10:30am	WPDC
Hub Members			

Spring 2021:

Meeting:	Date:	Time:	Venue:
Operational management Group			
Wandle Early Years Hub Core Partnership Group	05.03.21	10:30am	WPDC
Hub Members			

Wandle Early Years Hub

Young children in Merton and Wandsworth are due to benefit from an Early Years Hub being funded by the Mayor of London's office. The Mayor of London, Sadiq Khan, is delivering on his pledge to improve access to high-quality, affordable early years education for the most disadvantaged families in London. The Wandle Early Years Hub is one of only three hubs across London and is a collaboration of a range of education and early years agencies. It will be led by the Wandle Teaching School Alliance.

The Hub will work with early years providers and local families to improve the take up of free quality childcare and early education provision for eligible 2-year-olds. It will improve early years provision for the most disadvantaged children, promote early years as a career and improve early intervention for children with special educational needs and disabilities. One of the hub's priorities will be to offer access to accredited training to staff working in early years and childcare settings which will give them the skills, knowledge and confidence to provide an increased number of places for eligible children who have special educational needs and disabilities.

Become a member today to access:

<ul style="list-style-type: none"> - Regular updates - WEYH Newsletters - Training Information - Network meetings - Bronze Award for Healthy Early Years London (HEYL) - Links with local children's centres, outstanding schools and other providers - Bespoke advisory support 	<ul style="list-style-type: none"> - Annual conferences - Apprentices for your setting - Employment fairs/ recruitment events - SEN accredited courses - Events for parents - Adult and community learning
--	--

Becoming a WEYH member is FREE

If you are interested in becoming a member, please follow the link below:

<http://www.wandletsa.com/weyh/become-a-member-of-the-weyh>